

**Rental bookings are not confirmed until we receive payment and a signed copy of this Facility Rental Contract/Invoice.**  
**Please note that the City may cancel a facility rental at any time in response to a new or revised public health directive from the provincial government.**

City of Port Moody, hereby grants BC Christian Soccer League (hereinafter called the "Licensee") represented by Dave Sattler - BC Christian Soccer League, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

**Rental Name:** 2025 BC Christian Soccer League  
**Date:** 04 Feb 2025

**Contract #:** FA-9447  
**Status:** Firmed

**Facility Rental Detail**

Facility	Start Date	Rental Time	End Date	Rental Fee	Extra Fees	Tax	Total
North Shore Field - Turf	Friday, 04 Apr 2025	08:00 PM - 10:00 PM	04 Apr 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 07 Apr 2025	08:00 PM - 10:00 PM	07 Apr 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 11 Apr 2025	08:00 PM - 10:00 PM	11 Apr 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 14 Apr 2025	08:00 PM - 10:00 PM	14 Apr 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 21 Apr 2025	08:00 PM - 10:00 PM	21 Apr 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 25 Apr 2025	08:00 PM - 10:00 PM	25 Apr 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 28 Apr 2025	08:00 PM - 10:00 PM	28 Apr 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 02 May 2025	08:00 PM - 10:00 PM	02 May 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 05 May 2025	08:00 PM - 10:00 PM	05 May 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 09 May 2025	08:00 PM - 10:00 PM	09 May 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 12 May 2025	08:00 PM - 10:00 PM	12 May 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 19 May 2025	08:00 PM - 10:00 PM	19 May 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 23 May 2025	08:00 PM - 10:00 PM	23 May 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 26 May 2025	08:00 PM - 10:00 PM	26 May 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 30 May 2025	08:00 PM - 10:00 PM	30 May 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 02 Jun 2025	08:00 PM - 10:00 PM	02 Jun 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 06 Jun 2025	08:00 PM - 10:00 PM	06 Jun 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 09 Jun 2025	08:00 PM - 10:00 PM	09 Jun 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 13 Jun 2025	08:00 PM - 10:00 PM	13 Jun 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 16 Jun 2025	08:00 PM - 10:00 PM	16 Jun 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Friday, 20 Jun 2025	08:00 PM - 10:00 PM	20 Jun 2025	\$106.10	\$0.00	\$5.31	\$111.41
North Shore Field - Turf	Monday, 23 Jun 2025	08:00 PM - 10:00 PM	23 Jun 2025	\$106.10	\$0.00	\$5.31	\$111.41
<b>Facility Rental Totals</b>				<b>\$2,334.20</b>	<b>\$0.00</b>	<b>\$116.82</b>	<b>\$2,451.02</b>

**Fee Summary and Payments**

Facility Rental	\$2,334.20
Extra Fees	\$0.00
Taxes	\$116.71
Security Deposit	\$0.00
<b>Total</b>	<b>\$2,450.91</b>

Due Date	Amount	Paid	Balance
12 Mar 2025	\$222.81	\$0.00	\$222.81
12 Mar 2025	\$2,228.10	\$2,228.10	\$0.00

Payments for rentals can be made by cash, personal cheque, Visa, MasterCard or American Express.

# Terms and Conditions of Use

## General

- By signing this Contract the Renter has read and agrees to the Rental Terms and Conditions of Use contained herein.
- All facilities are booked on a first come, first served basis. Your dates are not held until payment has been received. Your rental will be secured when the signed Rental Contract has been received (due within 7 days of booking).
- Rental groups will only have access to Port Moody facilities as stated on contract. Access to facilities is not permitted outside of stated contract time.
- Renters are required to have their Rental Contract with them at all times.
  
- Not permit any other group or organization, not named on this rental agreement, to use the facility without the authorization of the City of Port Moody. Sub leasing of facilities is not permitted.
- Protests, rallies, demonstrations, soliciting petitions and/or any other activities that may be found to be disruptive to the public are not permitted in community facilities and parks.
- The Renter or an adult person acting for the renter shall be present at the facility and shall be responsible for the activities in the facility at all times while the contract is in effect and shall take all reasonable actions necessary to ensure the facilities are left undamaged and in a clean and tidy condition.
- The City of Port Moody Community Services Department assumes no responsibility for lost or stolen property, property damage or injuries during the activities authorized by this agreement. Persons using city building, grounds or equipment do so at their own risk.
- The Renter is solely responsible for damage inflicted by Renter's invitees and participants within Port Moody facilities. Damage repair costs and staff overtime will be assessed and charged back to the Renter on their rental contract. The Renter will make payment for remaining amount immediately upon notification. Failure to do so will result in an additional fee for maintenance added to the Rental Contract.
- Keep and maintain the facility in a clean and tidy condition at all times and be responsible for leaving the premises clean. Failure to do so will result in an additional fee for maintenance added to the Licensee rental agreement/contract.
- In rare circumstances, the City may be required to cancel a rental contract under the following conditions (In these cases, the renter will be provided with as much notice as possible and a full refund will be provided):
  - Unforeseen critical maintenance is required; or,
  - The City needs to respond to a disaster.
- The City of Port Moody retains the right to cancel the rental agreement at any time without refund of any fees paid and will do so if any of the following events occur:
  - Unsatisfactory conduct by the Renter or its invitees;
  - Damage to the premises or to any facilities therein by the renter or invitees;
  - Failure of the renter to comply with any conditions of this rental contract;
  - Failure to provide proof of the required insurance coverage prior to the event; or
  - Failure to pay in full.
- Users must obey all posted signage.
- Renters must follow all "No Parking" signs and other parking restrictions at facilities. Please see the Condition of Use for site specific parking information.
- All City of Port Moody owned or operated buildings are designated 100% smoke free. Smoking Regulation Bylaw No. 2773.
- The City has taken a leadership role in reducing solid waste throughout the City. To this end we would ask users to assist with the goal of reducing packaging and not using unsustainable products.
- For rentals where renters are provided a key to their rental building, the renter is responsible for locking and securing the building, checking to ensure that all interior and exterior doors and windows are locked and secured prior to leaving premises.

## Fields

### Field Use:

- Provide General Liability Insurance with a minimum requirement of \$5,000,000 and name the City of Port Moody as additional insured.
- Renter only has access to change rooms 30 minutes prior to and 30 minutes after rental time.
- Use only the facility named in this rental agreement for the time period listed. Additional rooms or facilities must be requested for use and amended to rental agreement five (5) business days prior to rental date.
- Comply with all Provincial and Municipal regulations with respect to the dispensing and consumption of food and alcohol. Renter must obtain required licences and permits from the accurate authorities and display prominently on site. ALCOHOL IS PROHIBITED in Port Moody facilities, dressing rooms and parking lots.
- Chewing tobacco and sunflower seeds are prohibited in and around City of Port Moody facilities/fields.
- Portable soccer goals can cause serious injury or death if inadvertently tipped over. Anchor weights are in place at fields for all portable goals. If goals are moved it is the responsibility of the rental group to ensure that two (2) anchor weights are in place for each goal. If anchor weights are missing, please report immediately via email to Facility Booking, [facilitybooking@portmoody.ca](mailto:facilitybooking@portmoody.ca) or phone 604-469-4552. Non-compliance may result in loss of field time.
- Field users must comply with all field closure notices. Failure to do so may result in loss of privileges or complete cancellation of rental agreement. Field closures are posted on the city website at [www.portmoody.ca/fields](http://www.portmoody.ca/fields)
- Renter is responsible to carry a fully equipped first aid kit to include ice packs. City of Port Moody is not responsible to supply ice packs and other equipment.

### Damage Deposits/Refunds:

- Rental contract amendments and cancellations must be received a minimum of five (5) business days prior to booking date or full rental rate will be charged.
- Full refund will be given for cancellations made in writing five (5) business days or more prior to the date of the rental.

**Additional Field Information:**

- Rental times cannot be guaranteed year to year and must be reconfirmed by due date on request form.

## Release and Waiver of Liability

The undersigned has read and on behalf of the Licensee agrees to be bound by this Rental Contract/ Invoice and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Rental Contract/Invoice on behalf of the Licensee and has sufficient power, authority and capacity to bind the Licensee with his/her signature.

**Name:** Dave Sattler - BC Christian Soccer League  
**Account:** BC Christian Soccer League  
**Phone #:** (604) 809-1457  
**Address:** 201 - East 23rd Street, North Vancouver, British Columbia, V7L 3E4

Click to Sign



**Client Signature**

Date: 11 Mar 2025

**Please click the submit button at the top of this page after signing digitally!**

Facility Booking: 604.469.4552 Fax: 604.931.6954  
Street Address: 125 Kyle Street, Port Moody  
Mailing Address: 300 loco Road, Port Moody V3H 2V7

Prepared by: Jennifer Theobald

**If assistance is required after office hours, or during a rental, please call the maintenance cell numbers: 604.562.5612 or 604.562.5613.**